

ELIGIBILITY CRITERIA

Bidders meeting the following criteria are eligible to submit their bids along with supporting documents. If the bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

Sr. No.	Eligibility Criteria	Documents to be submitted
1	<p>The bidder must be a Firm / Proprietary / Partnership / Company / LLP registered under Companies Act with an experience of minimum 05 years in the field of Catering services as on 30/09/2021.</p>	<p>-In case of Proprietorship concerns copy of Shop License/Registration and the GST Registration certificate. -In case of partnership firms, Copy of the firm registration certificate, partnership deed and PAN / GST Registration Certificate. -In case of company, copy of Certificate of Incorporation issued by Registrar of Companies and full address of the registered office plus PAN / GST registration certificates. -In case of LLP company, copy of certificate of incorporation, LLP Agreement, PAN / GST registration certificates</p>
2	<p>Three similar completed works (single work order) each one having “Annual Contract Value” not less than ₹100.00 Lakh and minimum 100 lunch tie-up daily for each work order. OR Two similar completed works (single work order) each one having “Annual Contract Value” not less than ₹150.00 Lakh and minimum 200 lunch tie-up daily for each work order. OR One similar completed work (single work order) having “Annual Contract Value” not less than ₹300.00 Lakh and minimum 300 lunch tie-up daily.</p>	<p>Copy of the work order and work completion certificates issued by the Principal Employers specifying following information relating to the works carried out during last 7 years ending on 30/09/2021:</p> <ol style="list-style-type: none"> 1. Scope of work. 2. Contract value. 3. No. of Lunch Tie-up. 4. Period of the contract. 5. Date of commencement of the contract 6. Date of completion of the contract 7. Monthly payment 8. Satisfactory Report
	<p>“Similar Completed Work” under this clause shall mean successful completion of Catering Services (Single work order) for commercial buildings of the Scheduled Banks, Financial Institutions, Central & State Govt. Departments/Organisations, Public Sector Undertakings, Multinational National Company and Public (listed) Limited Company.</p>	
3	<p>The bidder should have a minimum average annual turnover of ₹75.00 Lakh for the best three financial years out of last 4 financial years (as on 31/03/2021). Audited / Certified Balance Sheet (by Chartered Accountant) for the years 2017-18, 2018-2019, 2019-20 and 2020-21 establishing the turnover criteria should be submitted.</p>	<p>(i) Copies of the audited P&L Account and Balance Sheet duly Certified by the Chartered Accountant including 3CA/3CD and auditor notes and accounts. (ii) Copies of returns submitted to the Tax authorities such as IT & Service Tax etc. (iii) Copies of returns submitted to the labour Commissioner. (iv) Copies of GST-3 for FY 2020-21</p>

4	The bidder should not have incurred operating loss in last 3 years ending on 31 st March 2021.	
5	The bidder should have a solvency of ₹100.00 Lakh certified by a Scheduled Commercial Bank.	The Solvency Certificate should not have been obtained earlier than 31/03/2021.
6	The bidder should have its own well-equipped kitchen having (i) Licenced kitchen area from Health Department of Minimum 1,000 sq. ft. (ii) Distance of Kitchen from State Bank Bhavan must be within 25 KM (by roadway)	Certified copies of supporting documents to be attached
7	The bidder should have applicable and valid registrations with statutory authorities, viz. (i) Food & Drug (FSSAI) (ii) Health Licence (iii) NOC from Fire Department (iv) Maharashtra Labour Welfare (v) Income Tax (PAN) / TAN, (vi) Goods & Service Tax (GST), (vii) Labour License (viii) Employees Provident Fund Organisation (EPF), (ix) Employees State Insurance (ESI) Corporation, PAN etc.	Certified copies of supporting documents to be attached.
8	The bidder should have valid HACCP, ISO 22000 Certificate	Certified copies of supporting documents to be attached
9	The bidder should have office at Mumbai / Thane / Navi Mumbai.	Address Proof of the firm should be submitted.
10	The bidder should not have been disqualified / debarred / blacklisted during last 3 years from any Governments, Semi-governments, PSUs, Banks including any of the Offices / Branch of State Bank of India Pan India, Multi-National Corporations or involved in any illegal activity or financial frauds.	Suitable declaration to this effect to be submitted on the Letter Head of the bidder duly signed by the Authorised Signatory only

Copies of the Documentary evidence must be furnished against each of the above criteria along with an index. All documents must be signed by the authorized signatory of the bidder. Relevant portions, in the documents submitted in pursuance of eligibility criteria, should be highlighted.

We have read and understood the abovementioned prequalification criteria and shall abide by the same.

Signature of the Contractor
Contractor's Signature with seal